



# Islamic Centre Edgware

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Charity No: 270823

## ISLAMIC CENTRE EDGWARE

### NOTICE FOR ANNUAL GENERAL MEETING AND RENEWAL OF MEMBERSHIP:

#### SUNDAY 12 JULY 2020

The Trustees and Committee of Islamic Centre Edgware extend their warm greetings to you and your families. We pray this notice finds you in the best of health and Imaan. We hereby inform you that the Annual General Meeting for Islamic Centre Edgware has been rescheduled for Sunday 12<sup>th</sup> July 2020. Due to the Covid-19 pandemic, with the lockdown and social distancing measures in place, the meeting will be held online and invites will be sent out upon registration from members.

#### Agenda for AGM

2:00 – Tilawat

2:05 – Minutes of AGM 2019

2:15 – Chairman's Annual Report

2:30 – General Secretary's Report

Break for 15 minutes

3:00 – Approval of Accounts & Appointment of Auditors

3:30 – AOB with the approval of the Chair

3.45 – Close

You are reminded that Membership fee of £10.00 per member for the year 2020/21 becomes due on 1st June 2019. We would welcome a prompt payment, to participate in this year's AGM, Management Committee & Trustees Election. The membership fee must reach the General Secretary of the Centre before 5th July 2020 at the above address. Kindly note that membership is required for each person. A member must be aged 18 and over and fill the required conditions.

There will be no elections this year as elections are held every three years. However, if there are any vacant posts, nominations can be made for the present committee to peruse and accept. The nominations are available upon request online or from the Mosque office and completed nominations for eligible members should reach the General Secretary no later than 5th July 2020 and acknowledgement received for them.

We would recommend that you complete a Standing Order or you can set up a payment online to the ICE account below. Please supply your standing order reference number and obtain a receipt for payment.

*Islamic Centre Edgware (Lloyds Bank), Account Number: 00946737, Sort Code: 30-98-07*

Cheques made payable to "ISLAMIC CENTRE EDGWARE". Please make sure to write your address on back of the cheque. Please obtain a receipt for payment. Please remember to submit your details for Gift-Aid in you are a tax payer as this enable to recover taxes paid. If you have any other query regarding membership or payment, please contact the ICE Office, by email, phone call or in person.

If you are a member and have paid the subscription fees, you can request an invite by sending in your full name, address and proof of payment to [info@islamiccentreedgware.org](mailto:info@islamiccentreedgware.org).

Yours sincerely,

*M. Gulfam*

General Secretary